



2018 – 2019

Independent Student – V5

Verification Worksheet

Your financial aid application was selected for review in a process called “verification”. Verification is a process used to check the accuracy of certain information reported on the Free Application for Federal Student Aid (FAFSA). Complete each section below, sign the second page, and return the requested information to the Office of Student Financial Services.

A. Student Information

| | | | |
|--|--------------------|------------|--------------------------------------|
| Student Last Name | Student First Name | Student MI | Illinois College Student ID Number |
| Student Street Address (include apt. number) | | | Student Cell Number (with area code) |
| City | State | ZIP Code | |
| Student Email Address | | | |

B. Family Information

Complete all the columns of the chart for each member of your household. If more space is needed, attach a separate page with your name and Illinois College Student ID Number at the top.

| Full Name <i>Student</i> | Age | Relationship to student | College attending between July 1, 2018 – June 30, 2019 | Enrolled at least half time |
|---|-----|----------------------------|---|--------------------------------|
| | | <i>Self</i> | Illinois College | Y |
| <i>Spouse (if married)</i> | | | | |
| | | | | |
| <i>Children/Other – Include everyone in your household for whom you currently provide more than half of their support and will continue to support from July 1, 2018 through June 30, 2019.</i> | | | | |
| | | | | |
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| | | | | |

C. High School Completion Status

Provide one of the following documents that indicate your high school completion status when you will begin college in 2018–2019:

- A copy of your high school diploma.
- If you completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or

guardian, that lists the secondary school courses you completed and documents the successful completion of a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, you must contact the Office of Student Financial Services.

D. Identity and Statement of Educational Purpose (To Be Signed at the Institution)

The student must appear in person at Illinois College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below:

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and
(Print Student's Name)
that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Illinois College for 2018-2019.
(Name of Postsecondary Educational Institution)

(Student's Signature)

(Date)

(Student's Identification Number)

* If the student is unable to appear in person at Illinois College, he or she must contact the Office of Student Financial Services for additional instructions to complete the Statement of Educational Purpose.

E. Independent Student's Income Information to be Verified

Check the box that applies

- The student has used the FAFSA IRS Data Retrieval Tool to retrieve and transfer 2016 IRS income information into the FAFSA.
- The student is unable or chooses not to use the FAFSA IRS Data Retrieval Tool, and the student will submit to Illinois College a **2016 IRS Tax Return Transcript** – not a photocopy of the income tax return. Tax Return Transcripts can be requested at www.irs.gov or 1.800.908.9946.
 - Check here if the student's 2016 IRS Tax Return Transcript is attached to this worksheet or has previously been submitted.
 - Check here if the student's 2016 IRS Tax Return Transcript will be submitted to Illinois College later to complete verification.

STUDENT TAX RETURN NONFILERS

- Check here if the student was not required to file a 2016 U.S. Income Tax Return. The student will submit to Illinois College a **2016 Confirmation of Non-Filing** from the IRS using Form 4506-T and check box 7. Confirmation of Non-Filing letters can be requested at www.irs.gov/form4506t.
 - Check here if the student's 2016 Confirmation of Non-Filing Letter is attached to this worksheet.
 - Check here if the student's 2016 Confirmation of Non-Filing Letter will be submitted to Illinois College later to complete verification.

If you did not file and were not required to file taxes, list your employer(s), all income received in 2016, and attach copies of all 2016 IRS W-2 forms.

| Employer | 2016 Earned Income | W-2 Attached | |
|----------|--------------------|------------------------------|-----------------------------|
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

F. Certification and Signatures

By signing this worksheet, you certify that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

NOTE: For your protection, please do not email any personally identifiable or sensitive information to our office, as we cannot guarantee the security of any information sent to us via email. Instead, please fax this information to 217.245.3274. If you choose to email documents to us, please block out all personally identifiable or sensitive information.

**Fax, mail, or email the completed form along with any applicable supporting documents to:
Office of Student Financial Services | 1101 West College Avenue | Jacksonville, Illinois 62650
www.ic.edu/SFS | SFS@ic.edu | Phone: 217.245.3035 | Fax: 217.245.3274**