



2018 – 2019 Verification Worksheet

Independent Student – V1
May 2018

Your financial aid application was selected for review in a process called “verification”. Verification is a process used to check the accuracy of certain information reported on the Free Application for Federal Student Aid (FAFSA). Complete each section below, sign the second page, and return the requested information to the Office of Student Financial Services.

A. Student Information

Student Last Name	Student First Name	Student MI	Illinois College Student ID Number
Student Street Address (include apt. number)			Student Cell Number (with area code)
City	State	ZIP Code	
Student Email Address			

B. Family Information

Complete all the columns of the chart for each member of your household. If more space is needed, attach a separate page with your name and Illinois College Student ID Number at the top.

Full Name <i>Student</i>	Age	Relationship to student	College attending between July 1, 2018 – June 30, 2019	Enrolled at least half time
		<i>Self</i>	Illinois College	Y
Spouse (if married)				
Children/Other – Include everyone in your household for whom you currently provide more than half of their support and will continue to support from July 1, 2018 through June 30, 2019.				

C. Independent Student’s Income Information to be Verified

Check the box(es) that apply

- The student has used the FAFSA IRS Data Retrieval Tool to retrieve and transfer 2016 IRS income information into the FAFSA.
- The student is unable or chooses not to use the FAFSA IRS Data Retrieval Tool, and the student will submit to Illinois College a **2016 IRS Tax Return Transcript** – not a photocopy of the income tax return. Tax Return Transcripts can be requested at www.irs.gov or 1.800.908.9946.
 - Check here if the student’s 2016 IRS Tax Return Transcript is attached to this worksheet or has previously been submitted.
 - Check here if the student’s 2016 IRS Tax Return Transcript will be submitted to Illinois College later to complete verification.

Independent Student's Income Information to be Verified (cont.)

TAX RETURN NONFILERS

- Check here if the student was not required to file a 2016 U.S. Income Tax Return. The student will submit to Illinois College a **2016 Confirmation of Non-Filing** from the IRS using Form 4506-T and check box 7. Confirmation of Non-Filing letters can be requested at www.irs.gov/form4506t.
 - Check here if the student's 2016 Confirmation of Non-Filing Letter is attached to this worksheet.
 - Check here if the student's 2016 Confirmation of Non-Filing Letter will be submitted to Illinois College later to complete verification.

Additionally, list your employer(s), all income received in 2016, and attach copies of all 2016 IRS W-2 forms.

Employer	2016 Earned Income	W-2 Attached	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

D. Certification and Signatures

By signing this worksheet you certify that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

NOTE: For your protection, please do not email any personally identifiable or sensitive information to our office, as we cannot guarantee the security of any information sent to us via email. Instead, please fax this information to 217.245.3274. If you choose to email documents to us, please block out all personally identifiable or sensitive information.

**Fax, mail, or email the completed form along with any applicable supporting documents to:
Office of Student Financial Services | 1101 West College Avenue | Jacksonville, Illinois 62650
www.ic.edu/SFS | SFS@ic.edu | Phone: 217.245.3035 | Fax: 217.245.3274**