Transition 2
Application for Student Teaching

(The deadline for submitting the application to student teach is April 15 for all teacher candidates planning to student teach during the fall or spring semester of the following year.)

SELECTION OF CANDIDATES: Acceptance into student teaching is selective. Students must meet all the application requirements to be eligible to pre-register for the EDUC 431, 432, 433, & 434 courses. Applications are signed by the candidate’s academic advisor verifying that the applicant is successfully completing all requirements as listed in the application process. This packet includes information and application materials for all Illinois College teacher certification programs.

PLEASE READ THE FOLLOWING INFORMATION ABOUT THE APPLICATION PROCEDURE CAREFULLY:

Essential Qualifications for Admission:

- Applications should be submitted in person to Lois Taylor in Crispin 215. Students are not allowed to enroll in 400 education courses until the application for admission has been approved by the Teacher Preparation Committee.

- You must have been admitted into the Teacher Preparation Program.

- You must have a 2.5 GPA overall and 2.5 GPA in your major.

- You must have a passing score on the ICTS Content Area Test

- You must have completed or be currently enrolled in all major and professional education courses. You must have completed successfully the Junior Block field experience (Including an acceptable score on the Performance Assessment for California Teachers (PACT) teaching event assignment)

- You must submit the signed Illinois College Student Teaching Agreement Form with the application packet

- You must submit the Placement Information Form for Student Teaching

- You must submit the Student Teaching Personal Data Form with a copy of your resume and autobiography attached.
Student Teaching Agreement Form

The following statements reflect the responsibilities that each student teaching candidate must agree to and abide by prior to the first day of student teaching in order for him/her to be eligible to receive a student teaching placement. Failure to abide by any one of these agreements prior to the first day of student teaching will render a student teacher ineligible and the student teaching placement will be retracted. Please write your initials in the blanks provided to show your understanding of each statement.

1. _____ I understand that I must provide documentation that I completed a minimum of 100 clinical hours prior to being allowed to student teach.

2. _____ I understand that my student teaching and pre-student teaching placements will be appropriate to my approved program and that specific requests may not be accommodated.

3. _____ I understand that some school districts have requirements that candidates must meet in addition to the requirements at Illinois College.

4. _____ I understand that I must provide a passing score on the State of Illinois Content Area Exam to the Education Department prior to the last day of the semester before I student teach.

5. _____ I understand that I am responsible for transportation to and from my student teaching and pre-student teaching placements.

6. _____ I understand that I cannot be assigned a placement in a school building where my relatives or close friends work, or where I have had prior work or volunteer experience. Nor will I be placed in a High School that I attended.

7. _____ I understand that neither I, nor friends or family members, can be involved in making my own student teaching or pre-student teaching placements.

8. _____ I understand that I must maintain the cumulative and major 2.50 GPA required to be eligible to student teach.

9. _____ I understand the importance of checking with my academic advisor prior to student teaching to confirm that all coursework and other requirements have been completed prior to student teaching.

10. _____ I understand that it is my responsibility to inform my academic advisor and/or Student Teaching Placement Coordinator and/or Education Department chair if there are any issues or concerns that might affect any clinical placements.

11. _____ I give my permission to the Education Department to share academic progress reports, official transcripts, and criminal background check with prospective placement schools.

12. _____ I understand that my student teaching placement will not be pursued until my complete application packet has been received by the Student Teaching Placement Coordinator.

13. _____ I understand that I must receive approval from my college supervisor and cooperating teacher in order to work on weekdays or for more than 15 hours per week.

14. _____ I understand that student teaching is to be considered my full-time responsibility and that I must be engaged in professional development activities during the student teaching semester.

Printed Name: ___________________________ Signature: ___________________________

Date: ___________________________ Major: ___________________________

This form will be placed in your advising file. Please make a copy for your own reference.
Placement Information Form for Student Teaching
Illinois College

NAME _____________________________ TODAY’S DATE: _________________________

LOCAL ADDRESS _____________________ CITY ___________________ ZIP _________

CELL PHONE ___________ CAMPUS PHONE __________________________

CATALOG _______ ADVISOR __________________________ DATE OF BIRTH _________

I wish to student teach: SPRING _______ FALL ________

(Year) (Year)

STUDENT TEACHING LEVEL AND SUBJECT: (Check and circle all that apply)

______ Early Childhood (Birth – Grade 3) [Circle]
   A. Preferred Grade(s)  PK  K  1  2  3

______ Elementary Certificate (K-9) [Circle]
   A. Preference:  Primary (K-2) Intermediate (3-6) Middle (6-8)
   B. Preferred Grade(s)  K  1  2  3  4  5  6  7  8
   C. If middle grades requested, in what subject(s) will you qualify for endorsements and, therefore, wish to teach?

______ Specialist Certificate (K-12) [Circle]
   A.  Art  Music: Vocal  or  Instrumental  Physical Education  Foreign Language
      2. All Middle School  4. All Elementary  6. All High School

______ Secondary Certificate (6-12) [Circle]
   A. Major Teaching Subject:  Biology  English/Language Arts
      Social Science-History  Mathematics
   B. Additional secondary teaching subject (if any) ____________________________

COMPLETE THE FOLLOWING INFORMATION TO AID ILLINOIS COLLEGE IN ARRANGING A
STUDENT TEACHING ASSIGNMENT FOR YOU

Student teaching assignments are normally made with the Jacksonville Public Schools and/or school districts within
the Brown, Cass, Morgan, and Scott County Regional Office of Education.
1. Are there any restrictions or limitations that should be considered or may impact the placement process?  
   _______YES  _______NO  If yes, please explain below

2. Will you have your own transportation to school during student teaching? _______YES  _______No  
   If no, what are your plans for transportation to your student teaching placement?

3. Student teaching placements will not be made in schools where you have a personal connection, such as a  
   parent or relative employed by the school, children attending the school or previous attendance at the  
   school (applicable in the case of high school placements). Please identify area schools you attended and the  
   years you attended.

4. Indicate below which of the following you would prefer for your student teaching placement. Please note  
   that this allows you to indicate options and does not guarantee that you will be placed in the district or  
   school of your choice. Placements will be made at the discretion of the Field Placement Coordinator in  
   conjunction with area school districts. Placements must be requested through the Education Department at  
   Illinois College and may not be negotiated first by a candidate with a preferred teacher. Illinois College  
   may not place student teachers with teachers with fewer than five years of teaching experience. Many  
   school districts have their own rules and procedures for the placement of student teachers.

   _______ Jacksonville Public School District #117  
   _______ Regional School Districts (Brown, Cass, Morgan, Scott Counties) in a 30 mile radius  
   _______ Routt Catholic High School / Our Saviors School

   **Requires Cumulative GPA of 3.0:**  
   _______ Chicago Urban Life (Application form may be obtained from Field Placement Coordinator)

   Describe all clinical experiences you have completed or in which you are currently engaged.

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In what additional responsibilities or activities will you be engaged during the weeks of student teaching?

Signature: __________________________________________ Signature: __________________________________________

(Student Teaching Candidate) (Advisor)
Illinois College
Student Teaching Personal Data Form

Print or type your information below
Copies of this form will be sent to your cooperating teacher and university supervisor

PERSONAL INFORMATION

NAME__________________________________________

LOCAL ADDRESS_____________________________________

CAMPUS/CELL PHONE________________________________

HOME ADDRESS_____________________________________

HOME PHONE_________________ EMAIL__________________

STUDENT TEACHING SEMESTER AND YEAR: ______________

HIGH SCHOOL____________________ YEAR OF GRADUATION________

(COLLEGES ATTENDED _______________________________________
(indicate years)

TEACHER CERTIFICATION CONTENT AREA: __________________________

ADDITIONAL TEACHING FIELDS/ENDORSEMENTS: ______________

LIST ANY OBLIGATIONS YOU EXPECT TO HAVE DURING THE WEEKS OF STUDENT TEACHING
(work, family, home, athletics, organizations, etc.)

____________________________________________________________________

____________________________________________________________________

EXPERIENCES WORKING WITH CHILDREN AND YOUTH
(internships, field experiences, church school, camp counselor, coach, etc. – list dates, ages, location, hours)

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

ATTACHMENTS (attach the following to this form)

1. Current Resume – one or two pages of highlights

2. Autobiography – revise autobiography written in EDUC 203 to provide the cooperating teacher with additional information on your family background, life experiences, philosophy of teaching and other qualities that you believe will make you a good teacher. This should be typewritten.